



St. Peter Claver Regional Catholic School
2560 Tilson Rd.
Decatur, GA 30032
www.SPC-SCHOOL.org

Admissions check list

Academic school year 2019-2020

- Application Form** - Complete one online form per child. *Online form can be found at www.spc-school.org under the admissions tab. Look for Apply Now**
- Application Fee** - A non-refundable \$150.00 fee must be submitted with each application. *This fee can be seen at the end of the online application.*
- Birth Certificate:** Please submit the child's original birth certificate. *We will make a copy and return it to you.*
- Baptismal Certificate: Catholic Applicant** - A copy of the child's Baptismal Certificate must be on file.
- Parish Verification: Catholic Applicant** - A signed Parish Verification form is required in order to qualify for the parish subsidized tuition rate. Send this form to the pastor of your Catholic Parish that you actively support. It is the parents' responsibility to ensure that this form is complete and returned to the school. If you are new to this area and are registering in a parish, it is often helpful to obtain a "letter of introduction" from your former parish. *This form is required yearly.*
- Student Evaluation Form** - It is the parents' responsibility to ensure that this form is submitted from the student's current school. *This form can be sent directly to the teacher's email on the online application.*
- Academic Records** - for students applying to grades 1st through 8th, please submit copies of
 1. Your child's latest report card and all past report cards
 2. The results of any standardized tests your child has taken.
- Authorization to Release Student Records form** - This form must be signed and returned to St. Peter Claver to request student records from current school.

Upon Acceptance:

Online Enrollment Packet - packet will be sent via email to the parent email provided

- State Health Form Requirements** - all applicants must submit the Georgia Certificate of Immunization form
 1. The Georgia Certificate of Immunization - *Form 3231*
 2. Certificate of vision, hearing, dental, and nutrition screening - *Form 3300**Screening must be completed for all students. All forms must be on file prior to final admission and the first day of attendance. A complete record is required by the law in the State of Georgia.*
- Archdiocesan Health Form** - All new students must submit the completed Archdiocesan Health Report, Form 5320. This form will be provided to the student upon acceptance and can be found on the Enrollment Packet.